**YOUR NAME**  
Street Address, City, State Zip Code | phone number | emailaddress@uc.edu

**EDUCATION:**  
**Bachelor of Art/Sciences, Major** Month Year   
*Name of Institution, City, State*

* Minor: (Note: Optional)
* Certificate: (Note: Optional)
* GPA: (Note: Typically included if above a 3.0)
* Study Abroad: (Note: Optional)

**RESEARCH EXPERIENCE:**

**Position Title** Month Year–Month Year  
*Organization Name, City, State*

*Principal Investigator (PI)/Research Advisor: Name*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.
* Use the past tense verbs (ex. managed, delivered, organized) for position you are no longer engaged in and present tense verbs (ex. manage, deliver, organize) for roles you are still actively in
* Do not use personal pronouns, such as I, me, or my
* Quantify, using numbers and percentages, where possible.

**TEACHING EXPERIENCE:**

**Position Title** Month Year–Month Year  
*Department Name, University Name, City, State*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.
* Use the past tense verbs (ex. managed, delivered, organized) for position you are no longer engaged in and present tense verbs (ex. manage, deliver, organize) for roles you are still actively in
* Do not use personal pronouns, such as I, me, or my
* Quantify, using numbers and percentages, where possible.

**WORK EXPERIENCE:**

**Position Title** Month Year–Month Year  
*Organization Name, City, State*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.
* Use the past tense verbs (ex. managed, delivered, organized) for position you are no longer engaged in and present tense verbs (ex. manage, deliver, organize) for roles you are still actively in
* Do not use personal pronouns, such as I, me, or my
* Quantify, using numbers and percentages, where possible.

**Position Title** Month Year–Month Year  
*Organization Name, City, State*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.
* Use the past tense verbs (ex. managed, delivered, organized) for position you are no longer engaged in and present tense verbs (ex. manage, deliver, organize) for roles you are still actively in

**VOLUNTEER EXPERIENCE:**

**Position Title** Month Year–Month Year  
*Organization Name, City, State*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.

**EXTRACURRICULAR ACTIVITIES:**

**Position Title** Year–Year  
*Organization Name, City, State*

* List your positions in reverse chronological order, beginning with your current or most recent position.
* Begin each line with an action verb and include details that will help the reader understand your experience, skills, outcomes and achievements.

**AWARDS & HONORS:**

Name of Award or Honor Year-Year

Name of Award or Honor Year

**PUBLICATIONS AND PRESENTATIONS:**

Citation (APA, MLA, etc.) with your name in bold.

Citation (APA, MLA, etc.) with your name in bold

Citation (APA, MLA, etc.) with your name in bold

**PROFESSIONAL MEMBERSHIPS:**

Name of Organization Year

Name of Organization Year

Name of Organization Year

**SKILLS:**

**Laboratory:** Skill, Skill, Skill

**Computer:** Program, Program, Program  
**Language:** Language (Level of Proficiency)

**REFERENCES:**

Name

Title

Department

Organization

Phone Number

Email Address

Name

Title

Organization

Phone Number

Email Address

Name

Title

Organization

Phone Number

Email Address

***Sample***

**Alicia E. Paige**Cincinnati, Ohio 45219 | 513.334.1234 | bearcat@mail.uc.edu

EDUCATION

**Bachelor of Science in Psychology** Expected Spring 2019

*University of Cincinnati, Cincinnati, OH*

* Minor: Medical Sciences
* GPA 3.57
* Award: Cincinnatus Scholar

CERTIFICATIONS

**Youth Mental Health First Aid**  2018

*National Council for Behavioral Health, Washington, DC*

**SHADOWING EXPERIENCE**

**Counseling Psychologist and a Licensed Art Therapist (10 hours)** May 2018- June 2018

*Hope Community Center for Mental Wellness, Amelia, OH*

* Experienced the impact of art therapy on a group of approximately 20 clients.
* Communicated with clients and built relationships during art therapy sessions.

**Psychiatrist (45 Hours)** August 2017-December 2017

*Mercy Health Clermont Hospital Behavioral Health Inpatient Unit, Batavia, OH*

* Learned how to assess patients using Mental Status Examinations (MSE).
* Observed and practiced clinical interviewing skills and techniques (i.e. reverse questioning, taking notes during an interview, and learning to spot clients who may be malingering) on a weekly basis, seeing approximately 7 patients a week.
* Studied and learned about the mental illnesses listed in the DSM-V.
* Learned how to diagnose patients with all types of mental illnesses, primarily worked with clients suffering from severe mental illnesses.

**Clinical Psychologist, Early Childhood Intervention & Development (8 hours)** May 2017

*Cincinnati Children’s Hospital Medical Center Neurology, Cincinnati, OH*

* Learned the importance of early mental health intervention in children with chronic illnesses and neurological disorders.
* Witnessed methods used to ensure parents/guardians of patients with chronic illnesses and neurological disorders were educated about the importance of their child’s mental health and the effects of early mental health intervention.

**RESEARCH EXPERIENCE**

**Student Researcher** January 2017- May 2017

*College of Design, Art, Architecture, & Planning, University of Cincinnati, Cincinnati, OH*

* Collaborated on a transdisciplinary team with individuals from humanities, design, art, science, and medicine to investigate the social, cultural, and intellectual landscape of the arts and medical sciences.
* Interviewed and collected data from approximately 50 students, professors, and professionals for human-centered mixed-methodology research.

**Student Researcher** July 2016- December 2016

*Cincinnati Children’s Hospital Psychiatry Department, Cincinnati, OH*

* Investigated how to find a biomarker to predict treatment response in children with obsessive compulsive disorder by examining frequency, amplitude, and power using MEGs and Stockwell imaging.
* Navigated Linux terminal and created Stockwell images of the MEG recordings
* Perfected symptom provocation imaging, questions, and response timing by ensuring minimal confounds.

**VOLUNTEER EXPERIENCE**

**Project Development and Program Volunteer (200+ hours)**  2017- Present

*St. Aloysius (Mental Health Treatment Facility), Cincinnati, OH*

* Design a sustainable and organized procedure to source and supply essential items to clients so that children can focus on the mental health healing process.

**Pen Pal Chair, Executive Board Member** 2017-2018  
**Member**2016-2018

*University of Cincinnati A Kid Again, Cincinnati, OH*

* + Organizing fundraisers and free events, such as game days and arts and crafts sessions, for children who suffered from terminal or life-threatening illnesses and their families
  + Founded and developed a buddy system between club members and children in the organization.

**Speech Pathology Department Volunteer** 2015

* *Fairborn Schools, Fairborn, OH*
  + Assisted the Speech Language Pathologistwith children who have special needs or disabilities during sensory play.
* **Speech Therapy Volunteer** 2010-2015

*LA Speech Therapy, Union City, TN*

* + Assisted pediatric Speech, Occupational, and Physical therapists weekly by helping during play therapy.
  + Collaborated with employees to facilitate community events.

**PRESENTATIONS**

**Paige, A.**, Farris, A., (2018, April) *Development and Implementation of a Sustainable Model for the Necessities Room at St. Aloysius.* Poster presented at: The Medical Sciences Poster Fair at The University of Cincinnati College of Medicine, Cincinnati, OH.

Erfman Meyers M., Georgopoulos, K., **Paige, A.,** (2017, April) *Does the Portrayal of Physicians on TV Impact the Public’s Perceptions of Physicians?* Poster presented at: CCTST Center for Clinical and Translational Science Research Week, Cincinnati, OH.

Shahana, N., Xiang, J., Horn, P., **Paige**, **A.,** Harris, E., (2016, August) *Reduced Neuromagnetic Resting Theta Power in Youth with Obsessive Compulsive Disorder: Preliminary Results: Lowered LEFT Frontal Resting Gamma Power in in youth with Obsessive Compulsive Disorder.* Poster presented at: The American Society of Electroneurodiagnostic Technologists (ASET) Annual Conference, Pittsburg, PA.