**Preparing Future Faculty Certificate**

**Completion Checklist**

**Reading Groups (attend three as participant, one as group leader) Date I led this group:**

Name of group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ □

Name of group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ □

Name of group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ □

Name of group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ □

**Workshops** **(5 credits)** **Date**  **Credit Hours**

Name of workshop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Name of workshop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Name of workshop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Name of workshop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Name of workshop: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

**Courses Grade (P/F) Semester**

Teaching Effectiveness \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

Academic Job Search \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

**Mentoring Experience (complete Teaching Effectiveness first) Date**

*Optional:* Contact PFF Coordinator to Find a Mentor \_\_\_\_\_\_\_\_\_\_\_

Mentoring Agreement Contract Completed with Mentor \_\_\_\_\_\_\_\_\_\_\_

Mentoring Agreement Contract Approved by PFF Coordinator \_\_\_\_\_\_\_\_\_\_\_

Mentoring Hours Finished \_\_\_\_\_\_\_\_\_\_\_

Statement of Completion Signed by Mentor \_\_\_\_\_\_\_\_\_\_\_

Mentor Evaluation Form Completed by Mentor \_\_\_\_\_\_\_\_\_\_\_

Student Reflection Essay Submitted to Coordinator \_\_\_\_\_\_\_\_\_\_\_

Student Reflection Essay Approved by Coordinator \_\_\_\_\_\_\_\_\_\_\_

**Graduation/Certification Date Semester**

Complete the Graduation Checklist for PFF \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_