

Graduate Council

Meeting Minutes

September 24, 2019

220 Van Wormer Hall

Attendees: Quinn Ankrum, Flavia Bastos, Karlynn BrintzenhofeSzoc (for Gary Dick), Doug Burgess, Ron Debry, Amy Fathman, Ari Finkelstein, Dan Gottlieb, James Mack, Stephen Mockabee, Chip Montrose (second half of meeting only), Olivier Parent, GA Rassati, Chris Sullivan, Roger Worrell

Absent: Rhonda Brown, Edson Cabalfin, Sid Sridhar, Jun Ying

Staff: Catherine Smith

Agenda Items	Synopsis of Discussion	Outcome
<i>Meeting Minutes</i>	Approval of July 22, 2019 minutes	Approved with three abstentions.
<i>Grad Program Director e-training</i>	James reviewed: worked with HR for a training module for Grad Program Directors. Program Directors were sent a link. James asked the group for feedback on the training. Timeline for feedback is ongoing. New Program Directors should do training but it is not mandatory. Is in a testing phase.	
<i>Idea to expand new transfer credit policy to include credit from prior UC degrees: mechanism and policy</i>	Advance standing = credit coming from an outside source. Transfer credits comes from a UC degree to another UC degree. Some pushback because unfair for UC students. Addressed the issue with Catalyst team and Registrar’s office, and found potential solution. One person in each college will be assigned to be able to make the changes. Came up with strategy but will be on a college-by-college basis, so not quick to implement. Use student groups to sort out issues with students fulfilling requirements. Best to have one person/college to handle such exceptions to degree requirements, and they need Exceptions training (available on Catalyst at Victory Parkway and Staff Success Center). Need to get supervisor approval in order to take training. This would be an amendment to current handbook. Question about meaning of “unique credit” in bullet c. of Transfer Credit.	Idea and putative text for Handbook approved with one modification to the last sentence: change “advanced standing” to “transfer credit”. One abstention. Will not be added to handbook or procedures until the people and process are in place
<i>Concerns about Drop/Add policy</i>	Adding courses to previous terms is not something we want to do. What is appropriate? Should we rescind this policy for this year until we have a chance to flush out details? Are undergrads’ vs grads’ add drop policies different? Yes. Quinn advocates for postponing a discussion about this subject. James would like to shelve this conversation until there is a chance to have an in-depth discussion about it. GA agreed and Doug confirmed that. Communication between the various technical applications needs improvement.	Motion to suspend the text currently in Handbook and discuss at a later time. Unanimously approved.
	Next meeting October 22, 2019	