Graduate Council
Meeting Minutes
March 30, 2016
220 Van Wormer Hall

Attendees: Michael Baldwin, Fred Beyette, Connie Kendall Theado, Suzanne Masterson, Fran Meyer, Margaret Hanson, Chip Montrose, Steve Cahn, Xinhao Wang, Raj Bhatnagar, Arnie Miller, Annulla Linders, Kevin Li

Staff: Lori Griffin

Agenda Items	Synopsis of Discussion	Outcome
Meeting Minutes	The Council reviewed and approved the minutes from the February 2016 meeting.	Approved
Course enrollment to be added to certificate form	• Chip Montrose introduced the idea of adding the last three years of course enrollment for classes offered within a new certificate. • One concern was that a certificate might be quashed because of low enrollment. Each certificate is so different, and is dependent on its target audience. • Chip noted that having the data will at least start the discussion. Core course data only, not electives. • Council voted unanimously to approve the addition of the enrollment information.	Discussion & Motion
Health Informatics & Security – Graduate Certificate	• Presented by Victoria Wangia-Anderson. • Students entering into this certificate will likely have a technical or healthcare background. • After comments from New Programs Committee, courses were eliminated that were not specifically related to security. Electives are now appropriate. • Confirmed that students cannot double count classes for degree and certificate. • Language needs to be added about the retention of unrepresented minority students. • The Council voted unanimously to approve the program and move it to Academic Committee.	Discussion & Motion
Geographic Information Science – Graduate Certificate	• Presented by Chanjoo Kim. • Target population for this certificate is currently enrolled students. • This certificate has been informally offered, and this submission seeks approval to offer the certificate formally.	Discussion & Motion

	• There will be no opportunity for students to receive the GIS graduate certificate retroactively. Only students currently in the program and actively enrolling in courses after formal approval of the certificate will have the certificate transcripted. • It was noted that somewhere between 10 and 20 graduate students are currently working on the certificate • New students will be required to apply online to the program, not by enrolling with a Graduate Program Director. • Enrollment plan for diverse groups is weak. Need to add more realistic and detailed information regarding plans to recruit underrepresented minorities. • Language needs to be added about the retention of unrepresented minority students. • There are no additional costs related to this program since the program has already been operating informally. • The Council voted unanimously to approve the program.	
Educational Leadership – Principal Licensure – Graduate Certificate	• Presented by Carlee Simon. • This certificate will require review at the state level because of the high number of credits. There is no choice on the number of credits because of the accreditation body. • Students will be permitted to apply for financial aid for this program. • Student Learning Outcomes - The current SLOs relate specifically to job skills and qualifications. Changes are needed to allow for measureable outcomes relating to coursework. SLOs should provide outcomes that can be mapped and measured directly related to the training the students receive. • Language needs to be added about the retention of unrepresented minority students. • The Council voted unanimously to approve the program contingent on acceptable student learning outcomes.	Discussion & Motion
Leadership in Higher Education – Graduate Certificate	• Presented by Robin Martin. • There is a high demand for MEd in Higher Education. This Graduate Certificate will feed into MEd programs. • Certificate needs to stress that two new faculty have already been added and will take on course loads as needed. • Language needs to be added about the retention of unrepresented minority students. • The Council voted unanimously to approve the program.	Discussion & Motion
Update - Graduate Certificate in Information Technology	• Presented by Hazem Said. • The Graduate Certificate in Information Technology was approved in 2015. Dr. Said was asked at that time to return one year later and give an update on the success of the program.	Update from Program

	• The certificate started with intense three week blocks with an audience of working professionals who do not necessarily have IT backgrounds. • The program found that most activity was taking place during the week and not the weekends. Exactly opposite of what they thought. • The program now proposes to change to twelve (12) mini courses that will be spread out over the entire summer with self-paced learning. • Each course will have an online assessment. • Four faculty will be responsible for three courses each. • Because there is no change in course content, no vote is required from Graduate Council for program to make the proposed changes.	
Next Meeting	Tuesday, April 26, 2016, 220 Van Wormer. Lunch at noon, business meeting beginning at 12:30 p.m.	Information