

Graduate Council

Meeting Minutes

February 25, 2016

220 Van Wormer Hall

Attendees: Michael Baldwin, Fred Beyette, Denise Gormley, Daniel Gottlieb, Connie Kendall Theado, Kevin Li, Suzanne Masterson, Fran Meyer, Margaret Hanson, Chip Montrose, Steve Cahn, Xinhao Wang, Missi Stec

Staff: Lori Griffin

Agenda Items	Synopsis of Discussion	Outcome
<i>Meeting Minutes</i>	The Council reviewed and approved the minutes from the January 2016 meeting.	Approved
<i>Enterprise Resource Planning – Graduate Certificate</i>	<ul style="list-style-type: none">• Presented by Mike Fry from Lindner College of Business.• The entrance requirements for the program now require a 3.0 GPA. Student with less than a 3.0 must ask for a waiver from the Graduate School.• The Total number of applicants expected is 1,000. Of those applying, only 100 will be accepted. A large number of the applicants are international students. The program will be very appealing to part-time students.• Council requested that the program work with the LCOB diversity office to include unrepresented minorities in their marketing plan.• Comments to go back to the program:<ul style="list-style-type: none">- Add learning outcomes before submitted to Academic Committee for approval.- Add language about marketing the program to unrepresented minorities.• Council voted unanimously to approve the certificate.	Discussion & Motion
<i>Bioethics – Graduate Certificate</i>	<ul style="list-style-type: none">• Presented by Valerie Hardcastle from Arts & Sciences.• One of the biggest concerns about this certificate program is that it requires a high number of credit hours, especially if one of the target groups is existing students.• The proposal needs to add acceptance criteria of a 3.0 grade point average. Must have a bachelor’s degree or higher. What about letters of recommendation?• The majority of the interest in the program comes from the College of Allied Health Sciences, Pharmacy and those coming back to school. Course offerings will be mostly later afternoon and evening, with no distance learning component.• CEAS noted that biomedical engineering students may have a significant interest in this certificate.	Discussion & Motion

	<ul style="list-style-type: none"> • A concern was noted that the certificate offers a smorgasbord of courses that do not resonate with the title. It would make much more sense to group the topics, making it a focus rather than just throwing courses together. • General concerns are that the structure of the certificate is complicated, the number of credits is too high, and that there may not be enough interest. • Council moved and conditionally approved based on the harmonization of the budget and entrance requirements. 	
<i>Health Informatics & Security – Graduate Certificate</i>	<ul style="list-style-type: none"> • Presented by Victoria Wangia-Anderson. • After comments from New Programs Committee, the program has been modified to include 15 credits. Some CAHS students will come in with credits from their master’s program. For these students, there would only be 9 credits to take for just the certificate. • Many of the elective and IT courses are online. • It was noted that there are too many non-security related classes from which to choose, such that the certificate could be granted with little/no experience in security. The number of choices needs to be decreased. • Council voted unanimously to ask that a revised proposal come back to Grad Council next month. The following should be addressed: <ul style="list-style-type: none"> - The electives need to be trimmed or justified. Course descriptions should be included. - Add Learning outcomes and how they relate to the security issues they are trying to teach. 	Discussion & Motion
<i>Safety & Health Engineering – Graduate Certificate</i>	<ul style="list-style-type: none"> • Safety & Health Engineering presented by Tom Huston and Jay Kim. • Question about from which programs the students will come. Most will come from an engineering background, almost exclusively at the graduate level. The program transcends disciplines. • Question on whether or not there are any concerns with capacity in the environmental health classes. There was no concern because the classes are typically smaller anyway. • The entrance requirements for the program should require a 3.0 GPA. Anyone student with less than a 3.0 must ask for a waiver from the Graduate School. • Proposal should add student learning outcomes. • The Graduate Council voted to unanimously approve the program. 	Discussion & Motion
<i>Special Education Leadership – Graduate Certificate</i>	<ul style="list-style-type: none"> • Special Education Leadership presented by Yvette Pennington. • This certificate will be completely online. The hope is to take 	Discussion & Motion

	<p>the program outside of Ohio. Currently, this program also satisfies Pennsylvania state standards. Texas and California will be feeders.</p> <ul style="list-style-type: none"> • It was noted that students will be eligible for federal financial aid with no matriculation required. This would be beneficial to mention when the program is advertised. • The Council voted unanimously to approve the program. 	
<i>Transition to Work – Graduate Leadership</i>	<ul style="list-style-type: none"> • Transition to Work presented by Song Ju. • The certificate is entirely online and all courses already exist. It includes only a relatively small number of students. Ohio is the first step in the program. Most of the students for this program are currently in Ohio. The plan is to expand it to other states. • Transition to Work is already a strand in the MS, and is currently a very popular program. • The student learning outcomes needs some work. Missi Stec volunteered to take a look at the SLOs and work with Song to strengthen them. • The Council voted unanimously to approve the program contingent on a revised budget and acceptable student learning outcomes. 	Discussion & Motion
<i>Next Meeting</i>	Wednesday, March 30, 2016, 220 Van Wormer. Lunch at noon, business meeting beginning at 12:30 p.m.	Information