Graduate Council
Meeting Minutes
May 3, 2018
220 Van Wormer Hall

Attendees: Kathleen Ballman, Doug Burgess, Ashley Currier, Ron DeBry, Dan Gottlieb, JiuKuan Hao, ChengCheng Li, James Mack, Suzanne Masterson, Arnie Miller, Chip Montrose, Arun Muthusamy, Angela Potochnik, Jeff Timberlake, Rebecca Williamson, Jun Ying

Absent: Gary Dick, Stephen Meyer, GA Rassati,

Guests: Allen Arthur, Sunnie Rucker-Chang, Jeff Tilman

Staff: Catherine Smith

Agenda Items	Synopsis of Discussion	Outcome
Meeting Minutes	There were no changes to the minutes from the March 27 meeting.	The minutes were unanimously approved.
BA-PhD-Business Analytics	Presenter: Suzanne Masterson ***Proposed title change from BA-PhD-Quantitative Analysis to BA-PhD Business Analytics*** The QAOM (Quantitative Analysis and Operations Management) has been called QA for years but the field has moved beyond that. QA is a sub-plan. Would like this name change to become effective 2019 and want to make change in Slate to come in line with the program. There are no collateral changes. It is transcriptable and does not reflect any changes on the student's transcript or diploma.	Approved unanimously. Inquire whether needs to go to Academic Committee or submit directly to the State.

MEng Tracks: Additive Manufacturing; Artificial Intelligence; Robotics and Intelligent Autonomous Systems	Presenter: Allen Arthur
	    Proposed adding three new tracks within the existing degree
	Largely a regrouping of existing courses adding 70 students a year for all three tracks and consisting of mostly new students. The electives are different in each track, and the student should only stay in one particular track.
	• *Question*: Will there be enough resources (dollars and faculty)?
	  Response: Adjuncts will be hired, such as industry professionals (i.e., GE). Will encompass all capstone, no research. This is not going to take away from other tracks and will potentially entice more local students. Would like to increase local enrollment.
	• *Question*: What is the reasoning about pulling from Ohio?
	  Response: Just historically happens with the industry in our city.
	• *Question*: Would they transcript the tracks on their diploma?
	• *Response*: Yes
		Approved unanimously for Academic Committee but with a recommendation to first change the wording in item #2 to avoid the word "track" when describing the areas of concentration from which the students are to select a course. As currently written it is confusing for readers. There were no other suggested edits/changes.

European Studies	Presenter: Sunnie Rucker-Chang
	    Proposed new Graduate Certificate in European Studies
	Have been working on the proposal for a couple of years. Consists of 13-14 credits. It is a small program. Enrollment has increased.
	• *Question*: Is Judaic studies really European?
	  Response: Yes, it has significant connection to European culture.
	There was some discussion about whether there was any variety in the geography courses offered. Someone commented that one of the courses
		Approved unanimously for Academic Committee but with a recommendation to focus the certificate more securely in European Studies. Revise the proposal to

	offered, SOC 8022, is marginally about Europe. The group suggested the course list be a little more focused. Need to clarify the courses that might not have apparent connection. Should the students be required to get permission to take a course that is not relevant? The course list needs to be structured so that the course director can weigh in on the applicability of certain courses.	limit pre-approved courses to those that are assured to always have significant relevance to the topic of the certificate. Create a secondary list for those whose content may vary each semester, and for the opportunity to add additional ones to the list. For the secondary list, add a statement that these courses all require approval of the director prior to taking the course as part of the certificate.
PhD and MS in Architecture	Presenter: Rebecca Williamson ***Proposed changes to the PhD and MS degree programs in Architecture*** Reduce the number of credits from 80 to 67 for the Architecture PhD and 48 to 42 for the Architecture MS. Credits were inflated in the initial introduction of the program when funding was for five years. The PhD program accepts students into the program who have a prior Master's degree. The program does not take students with only a Bachelor's degree into a PhD program. There is no minimal research credit requirement for the masters degree. Therefore, it was suggested to make the credits variable for the MS research, to provide flexibility when the MS and PhD programs are combined for some students.	Approved unanimously to approve reduction in credits for both programs. Also suggested a revision to the MS proposal to make the thesis research course (ARCH 8014) of variable credit, to give further latitude in the program. Grad Council did NOT approve any specific scheme for combining the MS and PhD degrees into a single program, only the two degrees as separate entities.
2018-2019 Graduate Student Handbook	The Board of Trustees rules state (paraphrasing) that an applicant must have a minimum of 3.0 GPA in their baccalaureate to be admitted for an advanced degree, unless the program decides the student has other merits that would allow them to succeed. The revised policy in the handbook reflects this need, asking programs to provide a rationale in Slate as to why such students should be admitted. This occurs automatically during the admission process in Slate and does not need any separate waiver process. Pg. 9…change to "must have at least a B average" and take out the word "relevant", because that trigger is what is operative in Slate. Should we include something in the handbook about what happens if a student loses his mentor and no one wants to work with him? We should continue this conversation in another session. It was recommended that the next update of the Graduate Student Handbook go out before the next semester.	Chip will send a clean version of the handbook to the Graduate Council and request an e-vote.

Other Business	• *Additional time for Graduate Council Committee meeting* Chip asked the group their thoughts about extending the Graduate Committee meeting by half an hour for next year since there is not enough time to cover everything. Another suggestion was to cut the time reserved for lunch from 30 to 15 minutes. There was also a mention about continuing the meetings during the summer. However, with vacations and summer conferences people are less likely to be available. Most of the group agreed that a single meeting in the summer would be a possibility, and to take a vote via email. WebEx could be available for those out of town but wishing to participate. Another meeting during the summer was also recommended for the New Programs Committee. • *Advance standing* There was discussion regarding changing how we handle advance standing credits from another university that are applied to a student's degree program, based on a proposal from a GC workgroup. The change under consideration would require that at least two thirds would have to come from UC, with one third being permitted from another university (and those credits could be from a graduate degree earned earlier). What happens to student transfer credit when they have taken UC grad courses? Does the same rule apply? Are there other special circumstances that must be considered before finalizing the policy? Advance standing Credit by definition is credits received outside of UC. Transfer credits are credits received at UC. Who awards the credit for advance standing? It was suggested that graduate program director will recommend and forward to the Graduate School for approval, per standing practice.	Everyone agreed to having a working lunch, so the total time allotted to the meeting could be the same. Chip to email everyone regarding an additional meeting during the summer months, either in person or via WebEx. Chip to send out a revised advance standing proposal for further electronic conversation by GC members
	Next meeting September 25, 2018	