**Provost Graduate Fellowship Program**

**Nomination Coversheet/Checklist**

**2022–23**

Nominee’s Name:

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Applicant ID in Slate:

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Nominating Program:

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Underrepresentation: African American Asian/Pacific Islander  Latino/a or Hispanic American

Native American/Alaskan Native Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nomination Checklist**

All items are required unless otherwise noted. **Nominations will only be accepted electronically**. Please scan all documents asa single PDF **in the order in which they are listed** on this Nomination Coversheet/Checklist. Submit the completed application to Courtney Becker, beckercu@uc.edu, by **Monday, Feb. 7, 2022 at 5 p.m.**

* Student PGF Statement
* Nominated students are now required to write a double-spaced, 2–3 page written statement responding to the prompt, "Tell us about your identities and how your experiences have shaped who you are." The nominating program must include that file as part of this nomination packet. Statements will not be accepted via email.
* Statement of recommendation from the program/department, with the following information included:
* Rationale that persons of the nominee’s ethnicity are seriously underrepresented in the nominee’s program. Please include data regarding the program’s size and the representation of persons of the nominee’s ethnicity **in the program**.
* Description of the program’s record of graduating underrepresented students from the program.
* How will the identities of the applicant bring a **unique perspective/lens** to your program and field?
* Explanation of how the applicant’s interests match the goals of their graduate program and what makes this applicant an exciting candidate for a PGF award.
* A thorough plan for academic and mentoring support of the applicant, including a timeline until graduation. (The Graduate School recommends [How to Mentor Graduate Students: A Guide for Faculty (PDF)](https://rackham.umich.edu/downloads/how-to-mentor-graduate-students.pdf), from the Rackham Graduate School at the University of Michigan, and [Best Practices for Faculty Mentoring of Graduate Students, University of California, Berkeley (PDF)](https://academic-senate.berkeley.edu/sites/default/files/gc_mentoring_guidelines-final.pdf) as excellent resources for developing a mentoring plan.) Should the student be awarded a Provost Graduate Fellowship, this mentorship plan will be included in the student’s PGF offer letter.
	+ At least one faculty member must be identified as an initial “Provost Fellowship mentor” to support and guide the student as they enter the program. **Plan must include signature(s) for any identified faculty mentor(s).** Signatures for staff or peer mentors are recommended, but not required.
* A statement from the program pledging to support the student’s participation in [special programming for Provost and Yates Fellows](https://grad.uc.edu/student-life/awards/yates/program.html). (First year fellows are required to attend monthly professional development meetings, unless they have a class conflict. All second year and beyond fellows are invited and encouraged to attend the monthly meetings. Community-building events are typically held once a semester.)
* Program’s plans for financial support of the student beyond the 3 years of the PGF award.
* Completed University Graduate Admissions Application *(with unofficial transcripts)*
	+ Unofficial transcripts for all institutions attended
	+ Standardized Test Scores (*if* part of program requirements)
	+ Nominee’s Statement of Purpose and CV/resume (if available)
	+ Letters of Recommendation (as required by department, not to exceed three)

Nomination Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Graduate Program Director (signature)