



**Marshall Montrose**  
**Vice Provost and Dean**  
**The Graduate School**

University of Cincinnati  
PO Box 210627  
Cincinnati, OH 45221-0627

220 Van Wormer Hall  
2614 McMicken Circle  
(513) 556-4336  
[mhm@uc.edu](mailto:mhm@uc.edu)

**DATE:** February 6, 2018

**TO:** Faculty, Graduate Student Governance Association, Graduate Students

**FROM:** Chip Montrose, Vice Provost and Dean of the Graduate School

**RE:** **2018 Award for Excellence in Mentoring of Doctoral Students**  
(electronic nominations only)

I am writing to request nominations for the [Award for Excellence in Mentoring of Doctoral Students](#) to honor individuals whose mentoring of doctoral students is exceptional. Nominations will be accepted from faculty, former students and current students with a deadline for nomination of 5:00 p.m., Thursday, March 8, 2018. The Excellence in Mentoring of Doctoral Students Award will be presented at the Doctoral Hooding Ceremony, April 27<sup>th</sup>. The award will include a modest honorarium.

The Excellence in Mentoring of Doctoral Students Award recognizes outstanding and sustained guidance and support of students as they move through the process of becoming experts in their chosen fields. [Past winners](#) of the award have had a clear and convincing history of successfully guiding the professional development of doctoral students, and a distinguished record of supervising students who have gone on to make significant contributions to their fields. Letters from former and current students should acknowledge the important contribution of the nominee to their career development.

Nomination materials should include:

- Letter of nomination articulating the merits of the nominee's record
- A listing of all former and current students, including the current positions of former students
- Letters of support for the nomination from students and colleagues, including at least two letters from former students; letters *must* be signed and dated
- Nominee's CV

The nomination packet will only be accepted **electronically** as one single PDF document. Please submit the packet as **one single PDF**, with the materials arranged in the order in which they are listed above.

You can submit the completed electronic application via shared cloud storage folder or email attachment ([megan.tischner@uc.edu](mailto:megan.tischner@uc.edu)—you may have to zip the file for email).

A distinguished faculty committee will review the application materials using the following criteria:

- Evidence of sustained and active mentoring of students over time
- Professional productivity of students as reflected in student records of scholarly and creative works
- Ability of the mentor to both intellectually challenge and support students
- Evidence that the mentor supports students both professionally and personally in the classroom, laboratory and beyond
- Evidence for high standards of scholarly, professional and personal ethics
- Ability to encourage students to work toward independence as scholars and professionals
- Evidence for helping students obtain the resources they need to succeed including help with placement following graduation

Please submit the nomination packet as a **single PDF document** by **Thursday, March 8, 2018, 5:00 p.m.** to Megan Tischner. Direct questions to [megan.tischner@uc.edu](mailto:megan.tischner@uc.edu) or call 513-556-2379.

**Nomination packets submitted after 5:00 p.m. on March 8 will not be accepted.**